

Planning & Development Committee Meeting of Witney Town Council



Tuesday, 15th September, 2026 at 6.00 pm

To members of the Planning & Development Committee - G Doughty, J Aitman, G Meadows, D Temple, J Treloar and R Smith (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Virtual Meeting via MS Teams - Virtual Meeting** for the transaction of the business stated in the agenda below.

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Any member of the public wishing to attend the meeting should contact the Committee Clerk derek.mackenzie@witney-tc.gov.uk in advance. Priority will be given to those who have registered to speak on an item on the agenda.

Commitment to Civility and Respect

This meeting will be conducted in accordance with Witney Town Council's commitment to the Civility and Respect Pledge. Councillors, officers and members of the public are expected to treat one another with courtesy, dignity, and respect, ensuring that debate remains professional, objective and focused on the business being discussed. Personal criticism, intimidation, or behaviour that could undermine the wellbeing of those present is inconsistent with the standards expected of the Council.

Recording of Meetings

In accordance with the Openness of Local Government Bodies Regulations 2014, public meetings may be filmed, audio-recorded, or photographed. Anyone intending to record the proceedings is asked, as a courtesy, to inform the Committee Clerk before the meeting begins.

This meeting will be broadcast live via Microsoft Teams and recorded; by attending or participating, you consent to the recording and public sharing of audio and video, which may be made available for later viewing. For details on how personal data is handled, please see the Privacy Notice

To attend the meeting please follow this link

Join: <https://teams.microsoft.com/meet/357101302083416?p=qV2Yky6PL1zTlnDDwl>

Meeting ID: 357 101 302 083 416

Passcode: gL9jN7pS

Agenda

1. Apologies for Absence

To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Committee Clerk derek.mackenzie@witney-tc.gov.uk **prior** to the meeting, stating the reason for absence.

Standing Order 8(e)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

2. **Declarations of Interest**

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. **Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation, in line with Standing Order 25. Matters raised shall relate to the following items on the agenda.

4. **Planning Applications** (Pages 4 - 5)

To receive and consider a schedule of Planning Applications from West Oxfordshire District Council.

5. **Notification of Planning Appeal - 2 Viner Close, Witney** (Pages 6 - 7)

To receive a notification of Planning Appeal 26/00025/APPEAL. Original application number 26/01226/HHD.

The appeal will be proceeding under the Part 1 process, there is no opportunity for Witney Town Council to submit comments.

6. **Application for Renewal of Pavement Licence - Huffkins, 35 High Street** (Pages 8 - 10)

To receive and consider a Pavement Licence Application for Huffkins, 35 High Street under the Business and Planning Act 2020.

7. **OCC Consultation - Witan Way Zebra Crossing** (Pages 11 - 12)

To receive and consider a response to the consultation by Oxfordshire county Council regarding a Zebra crossing at Witan Way, Witney.

8. **West Oxfordshire Draft Local Plan 2043** (Pages 13 - 14)

To receive notification of the statutory consultation on the Draft West Oxfordshire Local Plan 2043.

Further information about the consultation, supporting documents and how to make a representation is available at www.westoxon.gov.uk/localplan2043



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